



NORTHWOOD ELEMENTARY SCHOOL

2760 E. Trimble Road
San Jose, CA 95132-1055
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<http://northwood.berryessa.k12.ca.us/>
Dr. Derrick, Principal



Pathway to the Future

SHORT-TERM INDEPENDENT STUDY REQUEST FORM

Dear Northwood Families,

Regular attendance at school correlates to academic and social emotional success. Students should miss as little school as possible. Please use provided weeks off during the year to plan travel and vacations. However, in the case of an emergency or other unavoidable circumstances we understand the occasional need for extended absences. **Independent Study Contracts are granted for between 3 and 10 school days per district policy.**

Independent Study Agreements are NOT allowed during district State Testing periods (April 1st through the end of the year) regardless of grade level.

Today's Date: _____ (Requests must be made at least 10 school days prior to first day of contract.)

Student Name: _____ Parent(s) Name: _____

Phone Number: _____ Email: _____

Teacher Name: _____ Grade Level: _____

Start Date of Independent Study: _____ End Date: _____

Date Student will return to school: _____ Total Days: _____

Sibling(s): _____ Teacher / School: _____

Reason for Request: (Please check a box below and attach any documentation to support your request.)

- Official Visa Business
 Death in the Family
 Religious Necessity
 Other (Please explain below)

After Dr. Derrick approves or denies the request, the attendance clerk will notify you via email or phone to let you know the process and responsibilities entailed in the Independent Study Contract.