

**Berryessa Union School District
EXPECTATIONS AND REQUIREMENTS
FOR VOLUNTEERS**

1. The Governing Board encourages parents/guardians and other members of the community to share their time, knowledge and abilities with our students.
2. To insure the safety and well being of our children, Berryessa Union School District has developed several expectations and requirements of all our volunteers. Safety is our first concern.
3. Each volunteer is required to complete the District Volunteer Application Form, and the completed form must be on file in the principal's office and the District's HR department prior to commencement of service. This form includes a requirement to disclose any prior criminal convictions. If you fail to provide accurate information, your service as a volunteer will be terminated.
4. Proof of TB clearance (testing up-to-date) or evidence of the Adult TB Risk Assessment Questionnaire must be provided to the school/department. TB testing or risk assessment is at the expense of the volunteer.
5. Each volunteer is expected to maintain confidentiality regarding each student and family.
6. If volunteers hear about or observe evidence of child abuse, volunteers shall report the information to the site principal or designee immediately.
7. Education Code 35021 provides that a person who is required to register as a sex offender pursuant to Penal Code section 290 shall not serve as a volunteer.
8. Registered sex offenders cannot serve as chaperones for field trips or other school activities.
9. If no criminal background check or fingerprinting has been completed and reviewed, the volunteer will not be allowed to work with children.
10. Volunteers understand that service activities to be performed are determined by the administrator and/or teacher and may be discontinued at any time.
11. Volunteers must be vaccinated and proof of vaccination submitted to Human Resources before volunteer can start.

I have read and understand the information above. I agree to follow these guidelines.

Print Name _____

Signature _____ Date _____